



Cyngor Bwrdeisdref Sirol

Blaenau Gwent

County Borough Council

Council
DRAFT Forward Work
Programme 2023/24

Presiding Member: Councillor C. Smith

Deputy Presiding Member: Councillor D. Wilshire

Council Forward Work Programme 2023/24

Meeting Date: Thursday 20th July 2023

Report Submission Deadline Date to Ceri Edwards-Brown: Friday 7th July 2023

*Reports received after this date will be included on the next agenda of Council

Report Title	Purpose of Report	Lead Officer	Other Committee Meeting Date
Portfolio: Leader / Corporate and Performance			
Council Forward Work Programme 2023/24	Approval To approve the Council Forward Work Programme 2023/24	Democratic Officer	Scrutiny FWPs – June/July
Annual Scrutiny Report 2022/23	Approval To approve the Annual Scrutiny Report.	Gemma Wasley	N/A
Schedule of Members Remuneration 2023/24	Approval To consider and agree the Schedule of Members Remuneration for 2023/24.	Andrea Prosser	Democratic Services – 03.07.23
Annual Report of the Head of Democratic Services 2023	Approval To approve	Sarah King	N/A
IVF Policy	Approval To approve the policy	Andrea Prosser	N/A
Fire Safety Policy	Approval To approve the policy.	Andrea Prosser	Corporate Overview & Performance – 22.6.23
Diverse Council Action Plan Policy	Approval To approve action plan.	Sarah King / Gemma Wasley	N/A
Petitions Protocol Policy	Approval To approve the policy	Sarah King	N/A
Shortlisting – JNC Officers – 7 th March Policy	To approve		

Council Forward Work Programme 2023/24

Report Title	Purpose of Report	Lead Officer	Other Committee Meeting Date
Appointments Committee – JNC Officers – 21 st March Policy	Approval		
Portfolio: Deputy Leader / Environment			
Civic Centre Closure – Integrated Impact Assessment	Approval	Bernadette Elias / Ellie Fry	Governance and Audit – 21.06.23
Highways Asset Management Plan	Approval To approve the Highways Asset Management Plan.	Clive Rogers	Place Scrutiny Committee – 22.6.23
Silent Valley Waste Services	Approval To approve	Bernadette Elias	

Council Forward Work Programme 2023/24

Meeting Date: Thursday 21st September 2023

Report Submission Deadline Date to Ceri Edwards-Brown: Friday 1st September 2023

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Report Title	Purpose of Report	Lead Officer	Other Committee Meeting Date
Portfolio: Leader / Corporate and Performance			
Annual Amendments to the Constitution	Approval To approve the updates to the Council's Constitution	Andrea Jones	N/A
Treasury Management – Outturn 2022/23	Budget Monitoring Provides the Treasury Management out-turn position for the 2021/22 financial year, including details of all Treasury management activities undertaken during the year.	Rhian Hayden	Corporate Overview and Performance – 14.09.23
Statement of Payments made to Elected Members	Approval To consider and agree the publication of the Statement of Payments made to Members.	Andrea Prosser	Democratic Services – date to be confirmed
Portfolio: People and Social Services			
Annual Report of the Director of Social Services 2022/23	Performance Monitoring Members to receive the Director of Social Services Annual report 2022/23.	Tanya Evans	People Scrutiny Committee – 19 th September 2023

Council Forward Work Programme 2023/24

SPECIAL Meeting Date: October – Tuesday, 24th October, 2023

Report Submission Deadline Date to Ceri Edwards-Brown: Monday, 9th October, 2023

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Report Title	Purpose of Report	Lead Officer	Other Committee Meeting Date
Portfolio: Leader / Corporate and Performance			
Annual Self-Assessment of Council Performance 2022/23 To be published by 31st October each year	Approval To approve the Assessment of Performance.	Sarah King	Corporate and Performance Scrutiny Committee – Date to be confirmed Governance & Audit – 18.10.26
Health and Safety Annual Review	Approval To agree the review.	Andrea Prosser	Corporate Overview and Performance – 14.9.23

Council Forward Work Programme 2023/24

Meeting Date: Thursday 23rd November 2023

Report Submission Deadline Date to Ceri Edwards-Brown: Friday 3rd November 2023

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Report Title	Purpose of Report	Lead Officer	Other Committee Meeting Date
Portfolio: Leader / Corporate and Performance			
Independent Remuneration Panel for Wales (IRPW) Draft Annual Report	Approval To inform Members of the proposals contained with the draft report of the Independent Remuneration	Andrea Prosser	Democratic Services – 13.11.23
Diverse Council Action Plan	Approval	Gemma Wasley	Democratic Services – 13.11.23
Portfolio: People & Social Services			
Regional Partnership Board Area Plan	Approval To endorse the Area Plan.	Tanya Evans / Phill Diamond	N/A

Council Forward Work Programme 2023/24

Meeting Date: Thursday 25th January 2024

Report Submission Deadline Date to Ceri Edwards-Brown: Friday 5th January 2024

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Report Title	Purpose of Report	Lead Officer	Other Committee Meeting Date
Portfolio: Leader / Corporate and Performance			
Treasury Management – Mid-Year Review	Budget Monitoring To scrutinise the Treasury Management activities carried out by the Authority during the first half of the 2023/24 financial year.	Rhian Hayden	Corporate and Performance Scrutiny Committee – 18.01.24

Council Forward Work Programme 2023/24

SPECIAL Meeting Date: February 2024 – Date to be confirmed

Report Submission Deadline Date to Ceri Edwards-Brown:

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Report Title	Purpose of Report	Lead Officer	Other Committee Meeting Date
Portfolio: Leader / Corporate and Performance			
Revenue Budget 2024/25	Approval To approve the Revenue Budget.	Rhian Hayden	Corporate and Performance Scrutiny Committee – Cabinet –
Fees & Charges Register 2024/25	Approval To approve the Fees and Charges Register.	Rhian Hayden	N/A

Council Forward Work Programme 2023/24

Meeting Date: Thursday 21st March 2024

Report Submission Deadline Date to Ceri Edwards-Brown: Friday 1st March 2024

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Report Title	Purpose of Report	Lead Officer	Other Committee Meeting Date
Portfolio: Corporate Services			
Treasury Management – Strategy Statement 2024/25	Budget Monitoring To present the Treasury Management Strategy, Investment Strategy and Minimum Revenue Provision (MRP) Policy recommended for adoption in the 2024/25 financial year.	Rhian Hayden	Corporate and Performance Scrutiny Committee – 14.03.24
Capital Strategy Review	Performance Monitoring To consider the implementation of the Capital Strategy.	Rhian Hayden	Corporate and Performance Scrutiny Committee – 14.03.24
Pay Policy Statement 2024/25	Approval To seek approval of the Pay Policy Statement for 2024/25.	Andrea Prosser	N/A
IRPW Final Annual Report	Approval To approve	Andrea Prosser	Democratic Services – 11.03.23
Annual Report of the Head of Democratic Services 2023/24	Approval To approve the annual report of the Head of Democratic Services.	Sarah King	Democratic Services – 11.03.23
Standards Committee Annual Report	Approval To approve.	Andrea Jones	Standards Committee –

Council Forward Work Programme 2023/24

Annual General Meeting Date: Thursday 23rd May 2024

Report Submission Deadline Date to Ceri Edwards-Brown: Friday 10th May 2024

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Report Title	Purpose of Report	Lead Officer	Other Committee Meeting Date
Portfolio: Corporate Services			
Annual Meeting Reports			
Annual Cycle of Meetings 2024/25	To approve the Annual Cycle of meetings.	Gemma Wasley	N/A

Council Forward Work Programme 2023/24

Meeting Date: DATES FOR ITEMS TO BE CONFIRMED

Report Submission Deadline Date to Ceri Edwards-Brown:

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Report Title	Purpose of Report	Lead Officer	Other Committee Meeting Date
Portfolio: Corporate Services			
Foster Friendly Policy	Approval To approve the policy	Andrea Prosser	Corporate Overview & Performance
Multi-Location Meeting Policy	Approval To review the policy	Gemma Wasley	Democratic Services